

Pirton Parish Council



Minutes of Pirton Parish Council Annual Budget Meeting held on 4 December 2025 at 7.30 pm

www.pirtonparishcouncil.org.uk

Present:

Cllr J Rogers (Chairman), Cllr D Burleigh, Cllr S Maple, Cllr N Rowe, Cllr N Topliff

In attendance:

Dr J Budd (Parish Clerk & RFO)

1. Public participation.

One member of the public was present.

2. To receive and accept apologies for absence.

Apologies for absence were received and accepted from Cllr Goodman and District Cllr Strong.

3. To review fees and charges for the next financial year.

Cllr Burleigh proposed leaving fees and charges for parking permits and allotment rentals as they are.

It was AGREED by all to keep Great Green parking permits at £10.00 for 2026-2027.

It was AGREED by all to keep the allotment rentals at their current rate of £40.00 for a full plot for the next financial year.

4. To agree budget figures for income and expenditure for 2026-2027.

The RFO had circulated suggested figures for 2026-2027. Some amendments were agreed and were incorporated into the document at Appendix A.

Council Expenses

Bank charges will be increasing to £7.00 per month.

The PWLB loan repayment is £29,760.20 for 2026-2027.

The amount budgeted for insurance has increased to £3,100.00 to account for the increased value of the new pavilion.

The training budget has been increased to allow the Clerk to begin CiLCA training.

The budget for IT has increased to reflect the increase in the Scribe subscription.

The room hire budget has been cut to £400.00 as fewer meetings will be required once the construction of the new pavilion has been completed.

Village Maintenance

The Street Cleaner's rate will increase to £12.71 an hour from 1 April 2026, in line with the increase in the National Living Wage.

Project Pots

No additional funding for the Bury Trust in 2026-27.

Contingency to be reduced to £2,000 now that construction of the new pavilion is almost complete.

Hedges, Trees and Planting will increase to £1,750 to account for anticipated tree pruning on Great Green.

Professional fees to remain at £1,000.

No additional funding for the Parish Paths pot in 2026-2027.

£500 is to be added to the Pond project pot to allow for maintenance of the concrete bases.

No additional funding for the Sports Pavilion pot.

No additional funding for the War Memorial project pot as equipment for maintenance has already been purchased.

Income

It was **AGREED** by all to increase the rental charge to the Tennis Club for the MUGA rental by 2% to £3,394.50.

Those members present **AGREED** the above figures as published at Appendix A. The budget will be formally adopted at the Parish Council meeting on 8 January 2026, when the precept will be set.

ALL AGREED

5. To agree a precept figure for 2026-2027.

PPC is aiming as far as possible not to increase the precept figure for next year. This will be dependent on the tax base figure from NHDC and subject to the cost of pitch maintenance and ditch clearing at the recreation ground.

6. To consolidate cost codes and agree redistribution of any remaining balances.

The RFO suggested transferring funds from the Youth Council project pot to Playgrounds, as there had been lots of playground repairs required recently. Cllr Burleigh proposed moving half of the balance (£2,093.50) to the Playground project pot and leaving the remaining half in the Youth Council pot. All AGREED.

The budget will be finalised and the precept set at the Parish Council meeting on 8 January 2026.

Meeting closed at 20.46 pm

Appendix A – Budget Figures vs. Last Year (precept to be confirmed in January 2026)

PIRTON PARISH COUNCIL
BUDGETS

as at Dec 25

EXPENDITURE

Clerk's Salary, Pension & PAYE

Salary, pension & PAYE

Sub-Total

Agreed Budget 2025-2026	Predicted Outcome 2025-2026	Draft Annual Budget 2026-2027
	WEF 12.25	

12,500.00 12,500.00 13,400.00

12,500.00 **12,500.00** **13,400.00**

Office Expenses

Office Expenses

360.00 360.00 360.00

Telephone

240.00 240.00 240.00

Postage & Mileage

350.00 200.00 200.00

Stationery

320.00 250.00 320.00

Sub-Total**1,270.00** **1,050.00** **1,120.00**

Council Expenses

Audits

700.00 1,340.00 1,000.00

Bank Charges

72.00 74.00 84.00

Chairman's Expenses

0.00 0.00 0.00

Community Day

250.00 0.00 250.00

Council

100.00 0.00 100.00

Election Expenses

0.00 0.00 0.00

PWLB Loan

29,000.00 7,433.39 29,760.20

Room Hire

700.00 700.00 400.00

Insurance

2,850.00 2,800.00 3,100.00

Newsletter

1,250.00 830.00 900.00

Training

300.00 135.00 600.00

Website / IT

1,200.00 1,000.00 1,400.00

Sub-Total**36,422.00** **14,312.39** **37,594.20**

Sundry Payments

Grants

1,500.00 400.00 1,500.00

Royal British Legion

40.00 40.00 40.00

Others

500.00 450.00 0.00

Sub-Total**2,040.00** **890.00** **1,540.00**

Village Maintenance

Dog Bins

2,000.00 1,800.00 2,250.00

General Mntce.

500.00 620.00 500.00

Grass - Village

2,880.00 2,560.00 2,880.00

Parish Paths

500.00 824.00 850.00

Street Cleaner

3,750.00 3,700.00 3,200.00

Tree Warden

500.00 250.00 500.00

Sub-Total**10,130.00** **9,754.00** **10,180.00**

PIRTON PARISH COUNCIL
BUDGET MEETING MINUTES
4 December 2025

Signed

Date.....

Recreation Ground			
Clubhouse	0.00	0.00	0.00
Grasscutting	3,750.00	3,940.00	4,000.00
Groundsman	2,811.00	3,310.00	3,000.00
Maintenance	500.00	0.00	500.00
Tennis Courts	850.00	700.00	850.00
	Sub-Total	7,911.00	7,950.00
Play Areas			
Playground	1,000.00	2,160.00	2,000.00
NHDC Inspections	120.00	100.00	120.00
	Sub-Total	1,120.00	2,260.00
Allotments			
Water Usage	160.00	180.00	200.00
Rental	100.00	100.00	100.00
	Sub-Total	260.00	280.00
Subscriptions			
Chiltern Society	30.00	30.00	32.00
CDA	36.00	40.00	42.00
CPRE	36.00	36.00	38.00
HAPTC	780.62	780.62	818.62
Info.Commissioner	35.00	47.00	50.00
SLCC	150.00	148.00	155.00
Others	0.00	0.00	0.00
	Sub-Total	1,067.62	1,081.62
EXPENDITURE		72,720.62	50,078.01
			75,739.82
Project Pots			
Bury Trust	1,000.00	1,000.00	0.00
Contingency	5,000.00	0.00	2,000.00
Hedges, Trees & Planting	0.00	0.00	1,750.00
Professional Fees	1,000.00	28.00	1,000.00
Neighbourhood Plan	0.00	0.00	0.00
Parish Paths (P3)	250.00	824.00	0.00
Playground	500.00	3,500.00	500.00
Pond	1,000.00	0.00	500.00
Sports Pavilion	400,000.00	659,452.00	0.00
Tennis Courts	0.00	210.00	0.00
Youth Council	0.00	0.00	0.00
War Memorial	0.00	0.00	0.00
	408,750.00	665,014.00	5,750.00
TOTAL OVERALL OUTGOINGS		481,470.62	715,092.01
			81,489.82

INCOME

Precept	67,200.00	67,584.00	67,584.00
Bank Interest	0.00	0.00	0.00
Rentals	3,756.00	3,686.00	3,822.50
Grants	800.00	832.00	785.91
Donations	0.00	43,042.00	5,000.00
New Pavilion	402,000.00	399,860.00	0.00
Other Income inc VAT reclaim	10,000.00	140,000.00	2,000.00
INCOME	483,756.00	655,004.00	79,192.41

OPERATING SURPLUS / (DEFICIT)

Plus Project Pots

OVERALL SURPLUS / (DEFICIT)

411,035.38	604,925.99	3,452.59
408,750.00	665,014.00	5,750.00
2,285.38	(60,088.01)	(2,297.41)